

This email has been revised with updated timelines and calendars

A MESSAGE FROM LES SOLOMON
 Chair, Building Our Future Committee

So what does Santa Claus and the Building our Future teams have in common? First, both have been *very* busy during the holidays.

I want to thank each and everyone who has gifted to the capital campaign. Our campaign has exceeded almost every estimate. We all should be SO proud of our accomplishment.

Two weeks ago, we announced that we would conduct a short follow-up campaign to raise an additional \$100,000 which is needed to allow us to build our optimal design. Our focus will be on contacting the remaining congregants who have yet to respond or who asked us to return after the first of the year. We want everyone who wants to build our future to contribute in some way.

If you have not contributed and are financially able to contribute, please make a gift this week. New pledge forms are available in the narthex, from a campaign team member, or the office. If you have completed your gift form but now realize you are able to increase that gift to help close the gap, we welcome your additional support.

Oh yes, about that second thing we have in common with Santa—We have important deadlines. The Capital Campaign’s deadline is January 17. It is almost time to celebrate!

Thank you!

WUU Capital Campaign Calendar--January 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
			TODAY!!	CC-9	CC-8	CC-7
11	12	13	14	15	16	17
CC-6	CC-5	CC-4	CC-3	CC-2	CC-1	WUU Capital Campaign Ends!!
18	19	20	21	22	23	24
WUU Capital Campaign Celebration!!						
25	26	27	28	29	30	31

BUILDING OUR FUTURE TIMELINE

Williamsburg Unitarian Universalists
January 6, 2015
Congregational Meetings: Shown in Blue

2013

STAGE 1 EXPLORATION

June	Board charges Building our Future
July 7	Kickoff Sunday
July-Sept	Visioning Circles
Oct. 20	Congregational Informational Meeting
Oct. 21	Evening Information Session
Nov 17	Congregational Meeting & Vote on proceeding through reminder of Stage 1
Nov	Preparation of architect selection process
Dec	Issuance of Request for Architectural Service Proposals

2014

Jan	Receiving of proposals, interview architects, recommend architect to board
Feb	Announcement of Architect Selection
Feb	Initiation of architect/congregant focus meetings
Mar	Congregational Work Session on Building Program
Apr	Master Plan Design Studies
May	Presentation & Review of Master Plan
June-July	Program Opportunity Sessions with congregants
July	Fundraising Feasibility Study & Report
Jul-Aug	Adjustment of Phase 1 scope as needed per above Report
Aug	Board development of Motion to proceed with Design based on Phase 1 of Master Plan
Sept 14	Informational Session on design & fundraising, & finance
Sept 21	Congregational Vote on proceeding with Phase 1 of Master Plan

STAGE 2 FUNDRAISING, DESIGN & DRAWINGS COMPLETION

Oct. 5	Wine & Cheese Reception
Oct. 12	Stewardship Training with consultant Bill Clontz
Oct. 22	Special Use Permit Application submitted to James City County
Nov. 8	Capital Campaign Gala Event
Nov	Negotiation of Agreement with Architect for remainder of services
Dec	Final Design Phase commencement

2015

January	Final Design Commencement, Competitive selection of Contractor WE ARE HERE
Jan 13	Board of Supervisors vote on Special Use Permit
Jan 17	Capital Campaign conclusion
Mar 15	Final Design with more refined Costs Presentation to Congregation.
Apr-Jun	Construction Documents are completed with technical details, Specifications & Bid alternates
Jul	Sub-contractor bidding for final construction cost
Aug	Construction cost & selection of alternates review, & confirmation of Contractor Board review of contract and recommendation
Sept.	Congregational Vote to Build

STAGE 3 CONSTRUCTION

Sept.	Commencement of Construction
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2016

Sept.	Building ready for occupancy!
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IT HAPPENS ONCE A GENERATION OR TWO: AFFIRMING & ENABLING OUR VISION, BUILDING OUR FUTURE

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