

The Williamsburg Unitarian Universalists
Memorial Meditation Garden

3051 Ironbound Road, Williamsburg, Virginia 23185, 757-220-6830

Established for the purpose of providing a way for members
to honor and remember those they loved.

The Garden is controlled and administered by the Memorial Meditation Garden Committee. Planting and furnishing of the Garden is a function of the Garden Committee; physical maintenance of the Garden grounds is incorporated into the general grounds maintenance plan of the Physical Plant cluster.

- ◆ The purpose of the Garden is to receive eligible cremated remains and to display memorials. Further, the Garden will be available for individual remembrance and meditation at all times except during scheduled interment services or necessary maintenance of the grounds.
- ◆ Deceased who are eligible for interment in the Garden and/or memorialization on the Garden wall are: WUU voting members, their parents, and their children. Others, such as (but not limited to) pledging friends, may be considered for such eligibility by the Garden committee or the minister. The names of all who are memorialized on the Garden wall and/or are interred in the Garden will be inscribed in a permanent Memorial Book.
- ◆ Individuals, WUU members or others, may provide funding for items for the Garden, as determined by the Garden committee, in accordance with the approved Garden plan. All memorial gifts will be inscribed in the Memorial Book.
- ◆ All interment and/or memorial ceremonies or rituals will be conducted by the WUU minister or by her or his designee. No interment of ashes or memorial services may be held without prior arrangement with the minister.
- ◆ Applicants for use of the Garden understand and agree that ashes will be interred without the possibility of recovery. All space and plantings will remain undesignated by or for individuals or groups. Each will share equally in the memorial and meditation intent of the Garden.
- ◆ Monetary support of the Garden is through the collection of fees. A restricted fund will be kept by the WUU treasurer from which monies will be disbursed from time to time at the direction of the Garden committee for expenses, capital improvement and replacements, as needed.
- ◆ The Garden committee, under direction of the Minister, will annually review and update the procedures and schedule of fees for the operation of the Memorial Meditation Garden.

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Procedures

1. The Memorial Meditation Garden Committee, comprised of volunteers, will preserve, promote, and administer the garden.
2. The Committee will appoint by consensus, a WUU voting member as the Garden Secretary. This candidate will serve for a period of three years and may serve multiple terms.
3. The Garden Secretary will maintain the Memorial Book containing the names of all who are interred in the garden, memorialized on the garden wall, or who have provided funding for the garden. Additionally, the Secretary will order bronze plaques and supervise their placement.
4. Application for interment in the garden and/or memorialization on the garden wall will be submitted in writing to the committee, along with the fee of **\$400** for each interment and/or memorialization. Once the application is accepted, the fee becomes non-refundable. Benefits will include: scattering, collection or burial of cremated remains in the garden; installation of a bronze plaque on the garden wall containing decedent's name and years of birth and death; and inscription on one page of the Memorial Book. This inscription may include decedent's name and dates of birth and death, as well as other appropriate information concerning decedent's heritage and relation to the WUU.
5. Proposals for funding items for the garden will be submitted in writing to the garden committee. Items purchased with such funding become the property of WUU. Recognition of such funding will appear in the Memorial Book.
6. Fees will be deposited by the WUU treasurer into the garden restricted fund for use in purchasing plaques, paving materials, plants, furnishings, and other embellishments and supplies, as determined by the Garden Committee, in accordance with the committee's approved plan.
7. The location of any individual interment shall be determined solely by the committee. In the event that ashes are buried, rather than scattered or collected, a reasonable attempt will be made to bury so that they will not be disturbed by any subsequent landscaping.

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APPLICATION FOR MEMORIALIZATION

Applicant name: _____

Address: _____

Telephone: _____

hereby applies to the Garden Committee for memorialization of (Name exactly as it should appear on the bronze plaque – please print)

Name: _____

Birth year _____ Death Year _____ (or Advance Directive _____)

By _____ interment of ashes Affiliation: _____ voting member
_____ scattering of ashes _____ child/spouse/partner of voting member
_____ memorialization without ashes _____ parent of voting member
_____ other (Minister will contact you)

Applicant acknowledges and accepts the attached terms and conditions of the use of the Memorial Meditation Garden and agrees to be bound by them. Application must be accompanied by payment of a \$ **400** fee, which becomes non-refundable upon acceptance of the application by the Memorial Garden Committee of the Williamsburg Unitarian Universalists.

Applicant signature: _____ Date: _____

**Please return completed form with payment to the address below.
Upon acceptance, a signed copy will be returned to you for your records.**

ACCEPTANCE

The WUU Memorial Garden Committee hereby grants permission for memorialization as requested above and acknowledges receipt of \$ 400.

Dated: _____ Signed: _____
office@wuu.org