

BUILDING OUR FUTURE

WILLIAMSBURG UNITARIAN UNIVERSALISTS

STEP BY STEP

AUGUST 22, 2014 ISSUE #49



WUU MEMBERS WILL VOTE ON SEPTEMBER 21!

In anticipation of a positive response to proceed with phase 1 of the master plan, BOF Teams must plan for the activities which will follow shortly after the congregational vote. The Financial Feasibility team has begun to create the organization which will be needed should we proceed with a capital campaign. As with the last phase of the financial study, we will be receiving assistance from our UUA Consultant, Bill Clontz.

The capital campaign will be carried out during October, November and December with the wrap-up in January. In order to carry out the campaign, we will need the assistance of up to 40 members who are willing to visit four other members and personally solicit their contribution to the new facility. A training session is planned for September 28th to familiarize participants with the process.

We realize that we may be viewed as moving ahead before the congregation votes on proceeding. In order to keep to a reasonable schedule we must plan assuming we will continue. Should the vote be no, then all the plans to continue will be stopped.

IMPORTANT DATES IN SEPTEMBER

- **September 14 Q&A for the Congregation.** WUU leaders will be on hand to discuss a range of questions in preparation for the vote on the 21st.

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- **September 21 Congregational Vote** to proceed with phase 1

A POSITIVE VOTE = A CAPITAL CAMPAIGN (Important Dates)

- **October 12 Stewardship Training** will be held for 3 hours. A light lunch will be served.
- **October 13 Stewardship Assignments** will be made.
- **November 8 Kickoff Celebration 6-9 pm** at the Hellenic Center. All, including children, are encouraged to attend.

BUILDING OUR FUTURE TIMELINE

Williamsburg Unitarian Universalists

Congregational Meetings: Shown in Blue

Steps beyond Stage 1 are contingent on results of Stage 1

2013

STAGE 1 EXPLORATION

June	Board charges Building our Future
July 7	Kickoff Sunday
July-Sept	Visioning Circles
Oct. 20	Congregational Informational Meeting
Oct. 21	Evening Information Session
Nov 17	Congregational Meeting & Vote on proceeding through reminder of Stage I
Nov	Preparation of architect selection process
Dec	Issuance of Request for Architectural Service Proposals

2014

Jan	Receiving of proposals, interview architects, recommend architect to board
Feb	Announcement of Architect Selection
Feb	Initiation of architect/congregant focus meetings
Mar	Congregational Work Session on Building Program
Apr	Master Plan Design Studies
May	Presentation & Review of Master Plan
June-July	Program Opportunity Sessions with congregants

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July	Fundraising Feasibility Study & Report
Jul-Aug	Adjustment of Phase 1 scope as needed per above Report WE ARE HERE
Aug	Board development of proposal for adjusted scope for congregational vote
Sept 14	Informational session on final Phase 1 of Master Plan
Sept 21	Congregational Vote on proceeding with Phase 1 of Master Plan

STAGE 2 FUNDRAISING

Oct	Capital Campaign commencement
Nov	Negotiation of Agreement with architect for remainder of design work
Dec	Final Design Phase commencement: Details of design are decided & drawn

2015

January	Capital Campaign conclusion
Feb	Adjustment of Phase I scope as needed by Capital Campaign results
Feb	Final Design Documents to Board, then Presentation to Congregation
March	Selection of Building Contractors to bid for construction
April	Bidding for construction
May	Negotiation of construction contract with selected bidder

STAGE 3 CONSTRUCTION

June	Commencement of Construction
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2016

April	Building ready for occupancy!
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IT HAPPENS ONCE A GENERATION OR TWO: AFFIRMING & ENABLING OUR VISION, BUILDING OUR FUTURE

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